



# Before We Begin

- Keep columns consistent
- Add more pages as needed
- All dates should be in chronological order
- Read directions
   completely and carefully
- Never leave a page blank
  - write something
     explaining why you
     have nothing to record

### Senior Horse Record



#### For Use by Members 14-18 Years Old

2022-2023				
	n print and sign this form at the start of your project.			
Species Years in Project	Name			
Horse	4-H Club 4-H County			
*				
	Birth Date			
	Age as of December 31			
	PROJECT AGREEMENT signed at the beginning of your 4-H project year. If my animals. I will keep good records and finish my record book to com			
	he health, welfare, profitability, and product quality of my project.			
Member Signature	Date			
	require a considerable amount of expense and labor. I will support this yes perience. The youth is expected to be responsible for labor, care, and m guidance and instruction.			

Record must be printed in landscape format. Records may be completed on the computer or neatly hand-written

3



- Double check that you have the correct Record Book for your age division (Age as of December 31)
- What project are you taking?
- How many years have you participated in that project?
   (include your current year)
- Clearly list your name, 4-H club, county, birthday, age of December 31
- Signatures and dates should be from the start of project year!
  - Continued enrollment October 1
  - New enrollment Date you Enrolled

## This is the easiest page to complete!

All sections are required for project completion

#### **GOALS**

Identifying goals and how you are going to reach those goals is important to help you become more skilled and know your project and other parts of your life. Goals may be personal or specific to your project. Ask yourself, "What do this year?" Record ONE SMART goal that is Specific, Measureable, Attainable, Realistic and Timely. Record help you complete your goal. Use complete sentences.

Goal A	
"To Do" Plan	1
Plan	2
Goal B	
Goal B "To Do" Plan	1

2



### Junior

- Answer all Project Plan Questions
- Identify your #1 goal at the start of your project
  - What can you do to achieve this goal?
- Write the name and number of your veterinarian
- Who can you go for help with your projects?

### Intermediate/Senior

- Set 2 goals at the beginning of your project
  - How will you obtain your goals that you set at the beginning of the project
  - Goals must be SMART in nature
    - "I want to get into Round Robin."
    - "I want to learn more about my animal's anatomy to answer the judge correctly in showmanship to be the top of my division to qualify for Round Robin Showmanship."

## Identify all your goals at the start of your project!

Use complete sentences to answer all of the questions

#### **EQUIPMENT/SUPPLIES INVENTORY**

At the start of the project year, list all the equipment you own under Item. Then record under BEGINNING how ma (Quantity) and how much they are currently worth (Value). At the end of your project year, add any new items you record under ENDING how many you now have and how much they are now worth. Record <u>all horses</u> in Animal Purchase as appropriate (pg. 5 - 6). If an item is given to you at no cost (i.e. donation, gift), still include a vinventory as that item still has monetary value for your project. Remember if you have used up, sold, or purch Inventory (Quantity, Value) will be different from your Beginning Inventory.

Record a Beginning and Ending date. For first year members, the project START is the first day you enroll in members, the project START is the last day of last year's Record Book or October 1. The project END is the Record Book or Sept 30.

	Beginning		
	Date		Date
Item	Quantity	Value	Quar
Ex. Water Tank	1	\$30.00	2
Ex. Western Show Saddle	1	\$150.00	1
Ex. Grass Hay	15 small bales	\$180.00	0

TOTAL BEGINNING: TOTAL ENDING:

3

# Equipment & Supplies

### Junior

- List all items that you have at the start of your project.
- Throughout your project, add in any equipment/supplies you acquire
- Do NOT include animals

### Intermediate/Senior

- List all equipment that you have at the start of your project (October 1) under "Beginning"
  - What is the value of that item?
- list all equipment you have at the end of your project (September 30) "Ending"
  - What is the value of that item?
  - Do you still have the item?

# Record all Inventory and Supplies at the Beginning and End of your Project

Ending values of inventory should decrease by 10% every year

### Colorado 4-H Horse Identification e-Record Supplement

<u>TANT</u> –You must complete <u>one of the two</u> options for Horse identification. If you use the first option, you must fill out on se, and attach required photos for each horse identified in 4HOnline. If you are using the second option (print option), you have one print out for each horse identified in 4HOnline.

4		
1		

Name	Registered Name		Animal Birthdate	
or Grade Horse)	Animal Gender	Coat Color a	ind Markings	
(In Hands High)	Tattoo or Microchip ID	Premise I.D.	# (for location of horse)	
ship (Circle ONE)	Name of Lessor (If Leased)		Lease Provided (Circle ON	E)
ial Family Leased			Ye	s or No

the White Markings of your horse

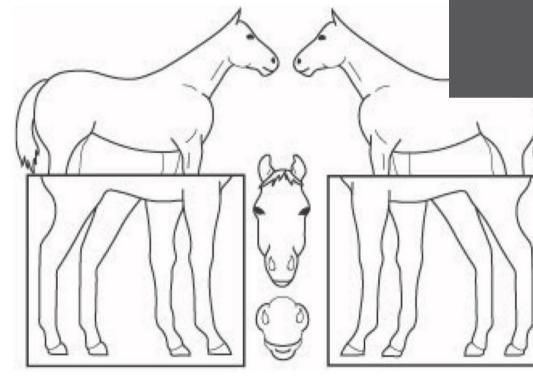
line all white markings of the horse with d lines

white markings of the head and legs st be on the drawing

s of the horse must be included and hree views

d

markings AND photos must be ted for each horse when using this Print photos and attach to e-



1

- Fill out 1 page per horse
- Record all necessary information for your horse
- Follow instructions carefully to make sure you complete the ID page correctly

### **ALL HORSES MUST HAVE AN ID PAGE**

Either print out, or fill out the page by hand for each horse!

# Horse IDs

#### ANIMAL INVENTORY

start of your project, record the horses you own in START Animal Inventory and give them each a value. Remember to label the horse ns with your horses' name. Then record this value under the correct horse column even if you only have one horse. Recoupling in Animal Purchase Record (pg. 6) and NOT in START Animal Inventory. If any time during the year you sell a ho "sold or died" in the last column for that horse. Remember to also record any horses you sell in Income Record (pg reproject, record all the horses you still have in END Animal Inventory and give them each a value. Do not leave blank. Resourced where applicable. Add more lines/pages as needed.

st year members, the project START is the first day you enroll in 4-H. For returning members, the project START becards Book or October 1. The project END is the date you turn in your Record Book or Sept 30.

animals do I own at the T of my project?	Horse:	Horse:	Horse:		Durin Was tl
Animal Name	Value	Value	Value	Total Animal Value	Did t
Ex. Jamie	(Jamie) \$3,000.00	(Frank) \$0.00	(Misty) \$0.00	\$3,000.00	
TOTAL START VALUE					

animals do I own at the of my project?	Horse:	Horse:	Horse:	]
Animal Name	Value	Value	Value	Total Animal Value
Ex. Jamie	\$3,500.00	\$0.00	\$0.00	\$3,500.00
Ex. Frank	\$0.00	\$2,000.00	\$0.00	\$2,000.00
TOTAL END VALUE				

Ser

# Animal Inventory

- List all animals you have at the start of your project (October 1) under "START".
  - What is the value of that animal?
- List all the animals you have at the end of your project (September 30) under "END"
  - Did any animals die? Did any get sold?
  - What is the value of that animal? Did their value increase?
- Animals bought are recorded in "Animal Purchase", not "Animal Inventory"
- Animals Sold need to also be reported in "Income Record"
- Record "N/A" or "No animals owned" where applicable

### DO NOT LEAVE THIS PAGE BLANK

If you do not have any animals, report "No animals Owned"



Need some help with Record Books?

# Record Keeping Tips!

- Calendar to enter all 4-H Records
- Old Check Book to enter all 4-H Expenses
- Notebook by animal's pen
- Pocket to keep all receipts in
- Enter in all records as they come up
- Set aside 2 hours/week to work on your record book

# Closing Thoughts

- Don't wait for the last minute to complete your record book
- Set-Up a time with your 4-H Leaders in ADVANCE to get their signatures when needed
- Keep track of all your expenses throughout the 4-H
   Year
- If you need help with your record book, reach out for some help!
  - Older members, club leaders, Extension Office
- Record books can contain multiple livestock species

# ■ Important Notes!

- Record books must be completed in order to participate in the project the following year
  - o in order to complete the project, you must have a score of 70% or higher
- All pages must be securely attached to the binder to avoid missing pages



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